

**APPLICATION FORMAT
FOR INFORMATION UNDER RTI ACT 2005**

To

The Public Information Officer / Asstt. Public Information Officer

1. Full Name of the Applicant (in capital letters) _____

2. Father's/Husband Name (in capital letters) _____

3. Complete address _____

Pin code _____

4. Telephone No. Office _____ Res. _____ Mobile _____

5. Whether belong to BPL category (if yes, please attach a copy of the BPL/Antyodaya ration card (please tick) Yes ___ No ___ to claim waiver of the application fee)

6. Details of Application Fee/Addl. Fee:-

(Application Fee - ₹ 10/-; Addl. Fee - @ ₹ 2/- per page for A-4 size paper created or copied, by Cash, DD/BC/IPO to be drawn in favour of 'concerned department / corporation / institutions' payable at the office where application is submitted)

Cash Receipt/ DD/Bankers cheque / IPO No.	Date	Name of the issuing Bank/Authority	Amount (Rs.)

7. Particulars of information required (please enclose separate sheet, if required, indicating specific details of information required and the preferred medium i.e. inspection, photocopy, softcopy, etc.)

DECLARATION

I state that the information sought does not fall within the restriction contained in Section 8 & 9 of the RTI Act and to the best of my knowledge it pertains to your office.

Place: _____

Date : _____