

DFA

PUDUCHERRY INSTITUTE OF LINGUISTICS AND CULTURE
PUDUCHERRY

NOTIFICATION

No.107/PILC/2015-16/

Dt. 10.07.2015

In exercise of the powers conferred by Rule 6 of the Puducherry Institute of Linguistics and Culture (PILC) Rules and Regulations, the Governing Body hereby make the following rules relating the method of recruitment to Group 'B' and Group 'C' and Group 'D' posts in the Institute namely:-

1. (1) Short title and commencement:

These rules may be called the Puducherry Institute of Linguistics and Culture(PILC) Data Processing Assistant Recruitment Rules, 2015.

(2) They shall come into force on and from the date of approval of Governing Body.

2. Number of post, its classification and scale of pay:-

The number of the post, its classification and the scale of pay attached there to shall be as specified in column 2 to 4 of the Schedules annexed here to.

3. Method of recruitment, age limit and other qualifications:-

The method of recruitment to the said post, age limit, qualifications, and other matters relating thereto shall be as specified in column 5 to 12 of the said schedules.

4. Disqualifications: No person-

a. Who has entered into or contracted a marriage with a person having a spouse living; or

b. Who, having a spouse living, has entered into a contracted a marriage with any person, shall be eligible for appointment to the said posts; provided that the Governing Body may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing exempt any person from the operation of this rule.

5. Power to relax;

Where the Governing Body is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving;

Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other category of persons in accordance with the orders issued by the Government of Puducherry from time to time in this regards.

/By Order/

Bharathi 10.7.15
(Dr. S. Bhakthavatsala Bharathi).
Director(i/c)

SCHEDULE

RECRUITMENT RULES FOR THE POST OF DATA PROCESSING ASSISTANT IN PILC

1	Name of the post	Data Processing Assistant
2	Number of post	One (Year of framing) subject to variation dependent on work-load
3	Classification	Group'B' - Non-Ministerial - (Non-Gazetted)
4	Scale of pay	PB2-9300-34800 + Grade Pay Rs.4200 (erstwhile scale Rs.5500-175-9000)
5	Whether selection post or non-selection post	Non - Selection
6	Age limit for direct recruits	No
7	Whether the benefit of added years of service admissible	No
8	Educational and other qualifications required for direct recruits	<p>Essential:</p> <p>(a) Master's Degree in Computer Application from a recognised University or equivalent OR</p> <p>(b) B.E./B.Tech. In Computer Engineering / Computer Science / Computer Technology or Electronics and Communication Engineering from a recognised University or equivalent OR</p> <p>(c) Bachelor's Degree in Computer Applications/Computer Science from a recognised University or equivalent OR</p> <p>(d) 'A' level Diploma under DOEACC Programme or Post-graduate Diploma in Computer Applications (PGDCA) offered under University Programme / Post-Polytechnic Diploma in Computer Applications awarded by State Council of Technical Education or equivalent</p> <p>Note 1 :- Qualifications are relaxable at the discretion of SSC/Competent Authority in case of candidates otherwise well qualified.</p> <p>Note 2 :-The qualification(s) regarding experience is/are relaxable at the discretion of the SSC/Competent Authority in case of candidates belonging to Scheduled Castes/ Scheduled Tribes if at any stage of selection the SSC/Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>
9	Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotees.	Age : No Educational qualification: Yes
10	Period of probation, if any	<p>Note: But should possess Degree with Post Graduate Diploma in Computer Applications(PGDCA)</p> <p>Not applicable</p>

11 Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods

Promotion, failing which by transfer on deputation

12 In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made

Promotion

Data Entry Operator with 6 years of service and who possess the educational qualification prescribed in column (9)

Note: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service

Deputation

Transfer on deputation -from the post of Data Processing Assistant, in the Govt. Departments/ Govt. Undertakings

(i) Holding analogous posts on regular basis in the parent cadre department; or

(ii) With three years' service in the grade rendered after appointment thereto on regular basis in the pay scale of Rs.5000-8000 or equivalent in the parent cadre department; or

(iii) With six years' service in the grade rendered after appointment thereto on regular basis in the pay scale of Rs.4500-7000 or equivalent in the parent cadre department; and

(b) Possessing the educational qualification prescribed in column (8) for direct recruitment

13 If a Departmental Promotion Committee/ Recruitment Committee exists, what is its composition?

Group - B (Non Gazetted) Departmental Promotion Committee consisting of

1. The Secretary to Govt.(Art & Culture) - Chairman
2. The Director, Dept. of Art and Culture - Member
3. The Director, Dept. of Information Technology - Member
4. The Director, PILC - Member

(By Order)

Director
PILC

B. S. Mathi